



This form MUST be typed

BROKER WOLF PERSONNEL FORM

REASON: _____	CURRENT OFFICE: _____	DATE: _____
TITLE: _____	NEW OFFICE: _____	SUBMITTED BY: _____
FIRST NAME: _____	MIDDLE: _____	LAST: _____
LEGAL NAME: _____	NICK NAME: _____	GENDER: _____
ADDRESS: _____	CITY: _____	STATE: _____ ZIP: _____
COMPANY EMAIL ASSIGNED: _____	(IT will confirm email)	
COMPANY WEBSITE ASSIGNED: _____		
BIRTHDATE: _____	START DATE: _____	ANNIVERSARY DATE: _____
CELL PHONE: _____	EFAX: _____	DIRECT PHONE (if applicable): _____
CORPORATION NUMBER (if applicable): _____		MUST PROVIDE ARTICLES OF INCORPORATION: _____
RECRUITED BY: _____	FORMER AFFILIATION: _____	IS AGENT PART OF A TEAM: _____
LANGUAGES SPOKEN: _____	SSN: _____	
REAL ESTATE LIC #: _____	LICENSE TYPE: _____	LICENSE YEAR: _____ RE LIC EXP DATE: _____
LOCAT MLS BOARD: _____	MLS ID: _____	COPIER ID CODE: _____ (last 4 of agents social)
NOTES AND ADDITIONAL INFO: _____		

Confirm Completion of the following items

PRINTED TEMPORARY BUSINESS CARDS: _____	ORDERED PERMANENT BUSINESS CARDS: _____	ORDERED NAME BADGE: _____
DID YOU SET UP AGENT WEBSITE: _____	DID YOU RECEIVE AGENTS SOI: _____	DID YOU UPLOAD AGENTS SOI: _____
DID YOU PROVIDE AGENT WITH ANNOUNCEMENT CARDS: _____		DID AGENT LOG INTO SNAP: _____

FOR ACCOUNTING USE ONLY

BW ENTRY DATE: _____	BW ID #: _____	DASH ID #: _____
CC AUTHORIZATION ON FILE: _____	CONNECT ID #: _____	
ACCOUNTING NOTES: _____		